

Brisley Parish Council

THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON WEDNESDAY 5TH MARCH 2025, AT 7.00PM IN THE VILLAGE HALL.

The public and press are cordially invited to attend and are able to address the Council during the Public Participation session.

Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

1. Welcome and apologies for absence.
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on the 5th February 2025.
4. To receive County and District Councillor reports.
5. Open Forum: an opportunity to hear from members of the public.
6. Highway Matters
 - a) To receive an update on matters reported to Norfolk and Breckland Councils.
 - The raised verges at the top of School Road are a safety issue due to the lack of highway visibility and Highways will deal.
 - b) To receive an update regarding flooding issues on School Road and the flood management team inspection.
7. Planning
 - a) Applications for consideration.
 - Any applications received since the publication of the agenda.
(Go to: <http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
 - b) To note any planning decisions/appeals.
 - 3PL/2024/0614/LB & 0615/HOU – Rose Cottage, School Road - proposed two storey extension, enlarged garage and siting two new outbuildings bin store / shed to front boundary & shed to side/rear boundary, including consultations.
 - PL/2024/1038/HOU - Ivydene, School Road – two storey front addition, first floor rear addition Conversion of rear barn spaces to habitable use within house. New car port with studio space in roof over to side of plot – WITHDRAWN.
 - c) To receive an update regarding the Housing for Local People scheme.
8. Open Spaces
 - a) To receive an update regarding a wildflower area in the churchyard.
 - b) To receive an update regarding new hedgerow plants for the amenity area.
 - c) To consider a quotation for a tree risk assessment survey in the churchyard.

- d) To note the minutes of the Grazing Rights Holders meeting held on the 10th February 2025 and consider any matters raised.
- To consider any fence repairs at Harpers Green.
 - To ask The Bell to update public footpath map which is incorrect but distributed to customers.
 - To ask The Bell to provide a dog waste bin for the use of their customers who use the Green to walk their dogs.
 - To receive reassurance from a GRH regarding a new SFI agreement and consider submitting an application.
- e) To consider a request to site a duck house on a pond at The Hill.
9. To receive reports on the regular inspection of village sites where the Council has a responsibility and consider any maintenance required.
10. To consider any suggestions put forward from residents, as requested in the Autumn newsletter.
11. To receive a report regarding Community Resilience – Emergencies and Civil Contingencies.
12. To review the Brisley Green Information and Rules for Grazing Rights Holders.
13. Finance & Governance Matters
- a) To receive a financial report for the year ending 31st March 2025.
 - b) To consider a request for a reduced allotment fee in acknowledgement of community donation of Owl Box.
 - c) To consider any requests for charitable donations.
 - d) To approve the following payments and note any receipts.
- PAYMENTS
- | | | |
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| P61 | Clerk (March Salary & Allowance) | £tbc (SO) |
| P61 | HMRC – PAYE | £tbc |
| P62 | Clerk – Expenses | £22.55 |
| P63 | Allotment – New Tenant Preparation | £tbc |
| P64 | Harpers Green – Mulching | £1548.00 (tbc) |
| P65 | Play Area Inspection | £180.00 |
- *, (SO) or (DD) indicates payment has been made.*
14. Correspondence for consideration.
(*any correspondence received after the agenda has been published will be circulated at the meeting*).
- The 10th Great British Spring Clean
15. To receive any new items for the next agenda.
16. To note the Annual Meeting of the Parish Council will be held on Wednesday 7th May 2025, following the Annual Parish Meeting which will commence at 6.30pm in the Village Hall.

Sheryl Irving
Clerk to the Council
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Wednesday 26th February 2025