

Brisley Parish Council

THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD VIRTUALLY ON WEDNESDAY 7TH OCTOBER 2020 AT 7.00 P.M.

Under the Coronavirus Act, the Secretary of State has published meeting regulations which remove the requirement to hold annual meetings and allow virtual meetings up to 7 May 2021. These are contained in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Accordingly, this meeting will be held virtually via Zoom and if any members of the public or press wish to attend, please contact the Clerk no later than 12 noon on the day of the meeting and an invitation to join the Zoom meeting will be sent to you.

The public and press will be able to address the Council during the Public Participation session. Any member of the public wishing to speak must give notice to the Clerk by 12 noon on the day of the meeting. Public Participation will be limited to 15 minutes, with three minutes allowed per speaker. Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

1. Welcome and apologies for absence.
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on 2nd September 2020.
4. To receive County/District Councillor reports.
5. Open Forum: an opportunity to hear from members of the public.
6. Highways
 - a) To receive an update on matters reported to Norfolk and Breckland Councils.
 - Woods Lane Flooding – update re filled-in ditch.
 - Speed Limit request – B1145 from Mileham direction – C/Clr taking forward but currently on-hold.
 - b) To receive a report from the Public Rights of Way Warden.
7. Planning
 - a) Applications for consideration.
 - Any applications received since the publication of the agenda.
 - b) To note any planning decisions.
 - 3PL/2020/0710/F - Maltings Farm, Gateley Road - New Single Dwelling, swimming pool, Garden Studio - Change of Use 0.5 Acre Agricultural Land to Domestic Curtilage – APPROVED.
 - 3PL/2020/0564/HOU – Shoemaker’s Cottage, Church Street – Conservatory extension- UNDECIDED.
 - 3PL/2020/0859/F – Maltings Farm, Gateley Road - Conversion of agricultural building to two dwellings, change of use of agricultural land to domestic curtilage, erection of two double garages, and associated works – UNDECIDED.

8. Open Spaces
- a) To receive an update regarding the long-term plan for the Jubilee Wood.
 - b) To receive an update regarding the application for a Countryside Stewardship Higher Tier Grant.
 - c) To receive an update regarding the pond project.
 - d) To consider a request from the Hope Federation of Church of England Primary Academies to use the Amenity Area for 'Forest Schools Lessons'.
 - e) To consider any actions arising from the Play Area Inspection Report.
 - f) To receive an update regarding the Japanese Knotweed at The Hill.
9. To receive reports on the regular checks.
- North Green
 - South Green
 - Churchyard
 - Play Area
 - Patch Corner
 - Allotments
 - Amenity Area
 - Harpers Green
10. Finance & Governance Matters
- a) To receive a financial report for the year ending 31st March 2021.
 - b) To note the external auditors report for the year ending 31st March 2020.
 - c) To consider if any amendments are wanted to the Townlands Governing Document.
 - d) To consider allocation of Townlands funds.
 - e) To consider approval of the grass cutting contracts for 2021 and beyond.
 - f) To approve the following payments:
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| • Clerk (October Salary, Expenses & Arrears) | £tbc |
| • PFK Littlejohn (External Audit) | £240.00 |
| • Grass Contractor (September) | £186.00 |
| • Grass Contractor (September) | £TBC |
| • Xmas Trees (x 100) | £66.00 |
| • Community Heartbeat (Annual Contract) | £151.20 |
| • SLCC Membership (Brisley £53.10) | £140.00 |
| • Play Area Inspection | £144.00 |
| • Anglian Water (allotments) | £75.08 (direct debit) |
| • Grass Contractor (August) | £300 (paid 3.9.2020) |
11. Correspondence for circulation.
(any correspondence received after the agenda has been published will be circulated at the meeting).
- Planning White Paper Consultation – CPRE
12. To receive any new items for the next agenda.
13. To note the next meeting of the Parish Council will be held on Wednesday 4th November 2020 at 7.00pm.