

Brisley Parish Council

**THE ANNUAL MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON
WEDNESDAY 6TH MAY 2026, FOLLOWING THE ANNUAL PARISH MEETING WHICH WILL
COMMENCE AT 6.30PM IN THE VILLAGE HALL.**

**The public and press are cordially invited to attend and are able to address the
Council during the Public Participation session.**

Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

1. Election of Chairman and signing of declaration of acceptance of office.
2. Election of Vice Chairman and signing of declaration of acceptance of office.
3. Welcome and apologies for absence.
4. To receive declarations of interest.
5. To approve the minutes of the meetings held on the 4th March 2026 and 1st April 2026.
6. To receive County and District Councillor reports.
7. Open Forum: an opportunity to hear from members of the public.
8. Highway Matters
 - a) To receive an update on matters reported to Norfolk and Breckland Councils.
 - Degradation of road surface on Gateley Road – works programmed.
 - VAS sign, Church Street – removed and condemned – awaiting cost of replacement.
 - b) To receive an update on the request to NCC to reconsider the withdrawal of Konect Bus 23.
 - c) To receive an update regarding the Parish Partnership scheme application for 50/50 match funding in respect of information boards for the Green.
9. Planning
 - a) Applications for consideration.
 - Any applications received since the publication of the agenda.
(Go to: <http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
 - b) To note any planning decisions/appeals.
 - PL/2026/0126/VAR & LB – Rose Cottage, School Road - VAR Application for removal or variation of a condition following a grant of planning permission - APPROVED.
 - c) To receive an update regarding the Housing for Local People scheme.
 - d) To receive an update regarding the Breckland Local Plan.

10. Open Spaces

- a) To note the minutes of the Grazing Rights Holders Meeting and consider any issues raised.
 - To extend the area used for parking by the Cricket Club.
- b) To consider repair options for the fireman's pole in the play area.
- c) To consider improved signage for the Play Area.
- d) To note the amendment to the rights section of the Commons Register – Harpers Common.

11. To receive reports on the regular inspections of village sites where the Council has a responsibility and consider any maintenance required.

12. To receive an update regarding Community Resilience – Emergencies and Civil Contingencies.

13. To receive an update regarding a Brisley Speedwatch Team.

14. Finance & Governance Matters

- a) To receive a financial report for the years ending 31st March 2026 and 31st March 2027.
- b) To receive a report from the Internal Control Officer.
- c) To note the new website address – www.brisleyparishcouncil.gov.uk.
- d) To receive an update regarding the annual insurance renewal.
- e) To receive the internal auditors report and consider any recommendations.
- f) To approve the certification of exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
- g) To approve the annual governance statement in the 2025-26 Annual Return.
- h) To approve the Statement of Accounts in the 2025-26 Annual Return.
- i) To consider sponsoring an event at Brisfest, at a cost of £30, in aid of Friends of Brisley School.
- j) To approve the following payments and note any receipts.

PAYMENTS

P2	Grass Contractor 2	£350.00*
P3	NCC – Amenity Rent	£750.00*
P4	Grass Contractor 1	£66.00*
P5	Norfolk PTS Subscription	£189.96
P6	WAVE Allotment Water Bill	£18.18
P8	Mulching Works at Harpers	£tbc
P9	Internal Auditor	£50.00
P10	Grass Contractor 1	£tbc
P11	Grass Contractor 2	£tbc

RECEIPTS

	Crowdfunder (total to date)	£tbc
R1	Breckland – Precept	£7,915.00

15. Correspondence for consideration.

(any correspondence received after the agenda has been published will be circulated at the meeting).

16. To receive any new items for the next agenda.

17. To note the next meeting of the Parish Council will be held on Wednesday 3rd June 2026 at 7.00pm in the Village Hall.

Sheryl Irving
Clerk to the Council
clerk@brisleyparishcouncil.gov.uk
Monday 27th April 2026