

Brisley Parish Council

Parish Clerk: Sheryl Irving. Tel: 01362 667756

clerk@brisleyparishcouncil.gov.uk

Bay Tree Cottage, School Road, Brisley, Dereham. NR20 5LH

INVITATION TO TENDER GRASS-CUTTING CONTRACT 2027 ONWARDS

Brisley Parish Council invites bids for Brisley grounds maintenance. The contract is split into two parts, see list below, and contractors are invited to bid for either part or both parts.

The grass cutting year will normally run from April to October although it is appreciated that conditions will dictate this.

PART ONE

Location	Cuts per year (if growing conditions require)
Grass Cutting and/or Strimming:	(14 = 2 per month)
Churchyard	14
Patch Corner	14
Pathway on South Green	14
Play Area	14
Allotment Paths (interior)	14
Village Hall Overspill Car Park	7
Play Area Bund	1
School Road junction (Fakenham end)	7

PART TWO

Location	Cuts per year (if growing conditions require)
Topping	(14 = 2 per month)
Harpers Green- to include area adjacent to Harpers Farm (when advised, normally June)	1
Allotment Paths (exterior)	14
Amenity Area Paths (see map)	7
Green Lane	1
Outer edge of Amenity Area (normally September)	1
Hedge Cutting:	
Amenity Area & School Road Hedge (both sides of School Road hedge)	1
Village Hall Overspill Car Park	1
Allotment Hedge (interior and exterior)	1
The Hill	1
Harpers Common hedge (along roadside)	1

In addition to the above list, further works may be required but with agreement and at an additional cost to Brisley Parish Council.

Payment will be made only for works carried out and verified. Payment will not be made for unrequired works, for example grass cutting during a dry summer.

Bids should be for a one-year period (2027) and, if possible, a two-year period (2027 – 2028). All works should be itemised and VAT should be identified separately within the bid. Bids should include any expected uplift in costs year on year.

Any necessary clarification should be sought from the Parish Clerk, whose details are shown above. A site meeting can be arranged if required.

Fully costed bids may be sent by post or email and should reach the Parish Clerk by Friday 27th November 2026 at the very latest. The Clerk will acknowledge receipt of all bids.

Bidders should expect to provide evidence of previous work, either in the form of details of references which Brisley Parish Council can approach, or outline details of existing contracts.

The successful bidder will be required to have public liability insurance to the value of £10M.

Brisley Parish Council would expect to decide on the successful bidder at its meeting on the 2nd December 2026, with all bidders being notified soon thereafter.

Sheryl Irving

Parish Clerk

clerk@brisleyparishcouncil.gov.uk

Friday 9th October 2026

Notes:

- The churchyard sometimes suffers from mole activity and contractors must take care to avoid damage to its machinery: if notified Council will take action.
- Care must be taken in the churchyard around the graves so as not to cause damage and the site must be left tidy.
- Strimming around the play equipment must be done carefully so as not to cause damage.
- Grass must be cut with a mulching machine with no large clumps left lying.
- Any spring bulbs should be mown around and only cut at least three weeks after flowering has finished.

CUTTING LIST

BUY TWO WEEKS (14 CUTS/YR)

EVERY MONTH (6 CUTS A YEAR)

GRASS BETWEEN TILES -
ONE COT IN WINTER

